



Heddlu Police  
**DYFED-POWYS**

Mark Collins  
Prif Gwnstabl / Chief Constable

Appendix C1

Pencadlys Heddlu Dyfed-Powys, Blwch Post 99, Llangynnwr, Caerfyrddin, SA31 2PF.  
Dyfed-Powys Police Headquarters, PO Box 99, Llangunnor, Carmarthen, SA31 2PF.

- Ffôn/Tel : **101**  
**01267 222020 y tu allan I ardal Dyfed-Powys**  
**01267 222020 If outside the Dyfed-Powys area**  
**01267 222185**
- Ffacs/Fax :
- DX : **Dyfed-Powys Police DX 120325 Carmarthen 4**

Eich cyf. / Your ref.

Ein cyf. / Our ref.

Gofynnwch am: / Please ask for:

PRG599/MP

Mike Price  
Divisional Licensing Officer  
Telephone 101 extension 27464  
email [mike.price@dyfed-powys.pnn.police.uk](mailto:mike.price@dyfed-powys.pnn.police.uk)

Mr EOR Jones  
Principal Licensing Officer  
Carmarthenshire County Council  
3 Spilman Street  
Carmarthen  
SA31 1LE

Mr. Cellan Williams  
National Botanic Garden of Wales  
Middleton Hall  
Llanarthne  
Carmarthen  
Carmarthenshire  
SA32 8HG

Monday 18<sup>th</sup> September 2017

Dear Sir,

**Re: Grant of New Premises Licence – National Botanic Garden Of Wales, Middleton Hall, Llanarthne, Carmarthen, Carmarthenshire. SA32 8HG**  
**Applicant – National Botanic Garden of Wales.**  
**Date completed application received – 22/08/2017**

With reference to the above application for the Grant of a Premises Licence the following Licensing Activities are applied for.

Plays, Films, Indoor Sporting Events, Boxing or Wrestling, Performance of Dance and Anything of a Similar Description, both indoors and outdoors.

Monday to Sunday 08.00 to 23.00.

Prif Gwnstabl • Mark Collins • Chief Constable.

Mae Heddlu Dyfed-Powys yn croeseawu goheblaeth yn Gymraeg a Saesneg. Byddwn ni'n sicrhau ein bod ni'n ymateb yn eich dewis iaith ac ni fydd oedl mewn perthynas ag unrhyw oheblaeth drwy'r Gymraeg.

Dyfed-Powys Police welcomes correspondence in Welsh and in English, and we will ensure that we respond to any correspondence through the language of your choice. Corresponding via the medium of Welsh will not endure any delay.

[www.dyfed-powys.police.uk](http://www.dyfed-powys.police.uk)



HELDODDOROL NEWYR FOWL  
DIVISION OF PEOPLE



C2

**Live Music and Recorded Music both indoors and outdoors.**

**Monday to Sunday 08.00 to 01.00.**

**Supply of Alcohol both on and off the premises.**

**Monday to Sunday 08.00 to 01.00.**

**Late Night Refreshment**

**Monday to Sunday 08.00 to 01.00**

**With the premises open to the public.**

**Monday to Sunday 00.00 to 00.00**

**No Seasonal Variations.**

**No Non Standard Timings.**

**With reference to the above application the Carmarthenshire Division of the Dyfed Powys Police will make the following representations.**

- 1. All area's and buildings within the boundary of the premises where the sale and supply of alcohol and Regulated Entertainment may take place, together with all entry and exit areas must be covered by CCTV cameras, and there must not be any hidden or obscured areas .This will deal with issues which may have arisen outside the premises when customers have been arriving or leaving.**
- 2. The System must be installed by a company certified by SSAIB or NSI Gold standard.**
- 3. Main entrance exit to have a camera meeting a minimum of 100%R image quality.**
- 4. All footage must be of good quality and of a minimum performance capability sufficient to identify individuals.**
- 5. It must be in colour.**
- 6. It must record at a minimum of 12 images per second.**
- 7. All images will be time and date stamped.**
- 8. All footage during the hours of Licensable activities to be retained for a period of 30 days.**

9. The CCTV system must operate continuously, and if a defect arises the police must be informed and immediate arrangements must be made to rectify the fault
10. All footage must on demand be made available to a Police Officer, Police Community Support Officer and Local authority Officer for viewing and a copy of that footage made immediately available to the above officers.
11. At all times during the period of operation of the premises there must be a competent person on the premises capable of reply and be able to undertake the export of recordings quickly onto a removable storage medium. Memory Stick, CD, or DVD format is acceptable to the police. The master copy will be available to the police on demand.
12. The system must incorporate a means of transferring images from the Hard-drive to a format that can be played back on any Microsoft Windows or MAC compatible computer. The application software required to launch and view recorded images must either be included as part of the standard operating system installed or be installed to the recorded media when the data is copied to that media.
- 13 The system must be registered with the Information Commissioner (Tel 0303 123 1113 or email [registration@ico.org.uk](mailto:registration@ico.org.uk) )

Please refer to the Dyfed Powys Police CCTV requirement document for full specification. This can be accessed by contacting Pc. Rob Chapman at the Community Safety Office Ammanford Police Station telephone number 01269 590580 as a matter of urgency to discuss the above CCTV conditions prior to any agreement being reached. To ensure that any system installed complies with the requirements of the proposed licence conditions.

14. The applicant to risk assess the use of door supervisors whenever Regulated Entertainment is provided after 11pm.

The applicant to also risk assess the use of door supervisors at all other times for Regulated Entertainment, if provided before 11pm. especially on Bank Holiday weekends, Christmas Eve, Boxing Day and New Year's Eve and major televised sporting events.

The Licence Holder shall supply an appropriate number of Door Supervisors for the maximum occupancy for the premises and the appropriate number shall be 2 in respect of the first 100 persons and one for each additional 100 persons or part of 100 persons comprised in the maximum occupancy figure.

When employed Door Supervisors must be registered with the SIA, to be on duty until the time that all members of the public have left the premises.

Door Supervisors shall not be permitted to consume intoxicating liquor or other Intoxicants during any period of duty at the Premises. A Door Supervisor shall report

on duty in a sober condition.

The Designated Premises Supervisor or Premises Licence Holder shall nominate for each and every exit door a Door Supervisor who's duty it shall be to ensure that the exit door is opened immediately in the event of a Fire or other Emergency and if practicable no more than one door shall be designated to each Door Supervisor.

No Door Supervisors shall be engaged in any duty that would otherwise prevent him, carrying out his duty as a Door Supervisor or exercising general supervision and control of persons attending the Premises.

Door supervisors to remain on duty after Regulated Entertainment ends until permitted hours in respect of the supply of alcohol finishes.

*As per paragraph 6.1 within the Licensing Policy.*

15. No open glass or glass vessels to be removed from the boundary of the premises.
16. The DPS to become a member of the local Pub Watch scheme and to support the BOBB scheme, 'Behave or be Banned'.

*As per paragraph 6.7 within the Licensing Policy*

17. The challenge 21 scheme to be adopted at the premises with notices and posters to be clearly displayed in the premises, near the entrances and bar areas. To emphasise to customers that they will be challenged if they look 21 and under.
18. No person under the age of 18 shall be employed on the premises whether paid or unpaid for the purpose of serving alcohol.
19. That there is a terminal hour of 23.00 in any outside location, to include any Temporary structures within the boundaries of the premises for the sale of alcohol and a terminal hour of 23.30 for the consumption of alcohol. This does not include the marquee.

*As per paragraph 6.4 within the Licensing Policy*

20. No children under the age of 16 years to remain on the premises after 22:00 unless they are attending a pre-booked event or function and in the company of a parent or responsible adult.
21. Plastic glasses to be used in all outside locations within the boundary of the premises.
22. A 30 minute period to allow for 'drinking up' at 01.00hrs when the sale and supply of alcohol ceases. Staff are required to collect all alcoholic drinks prior to the end of drinking up time.

The above conditions the police believe are necessary and appropriate to promote the Licensing Objectives.

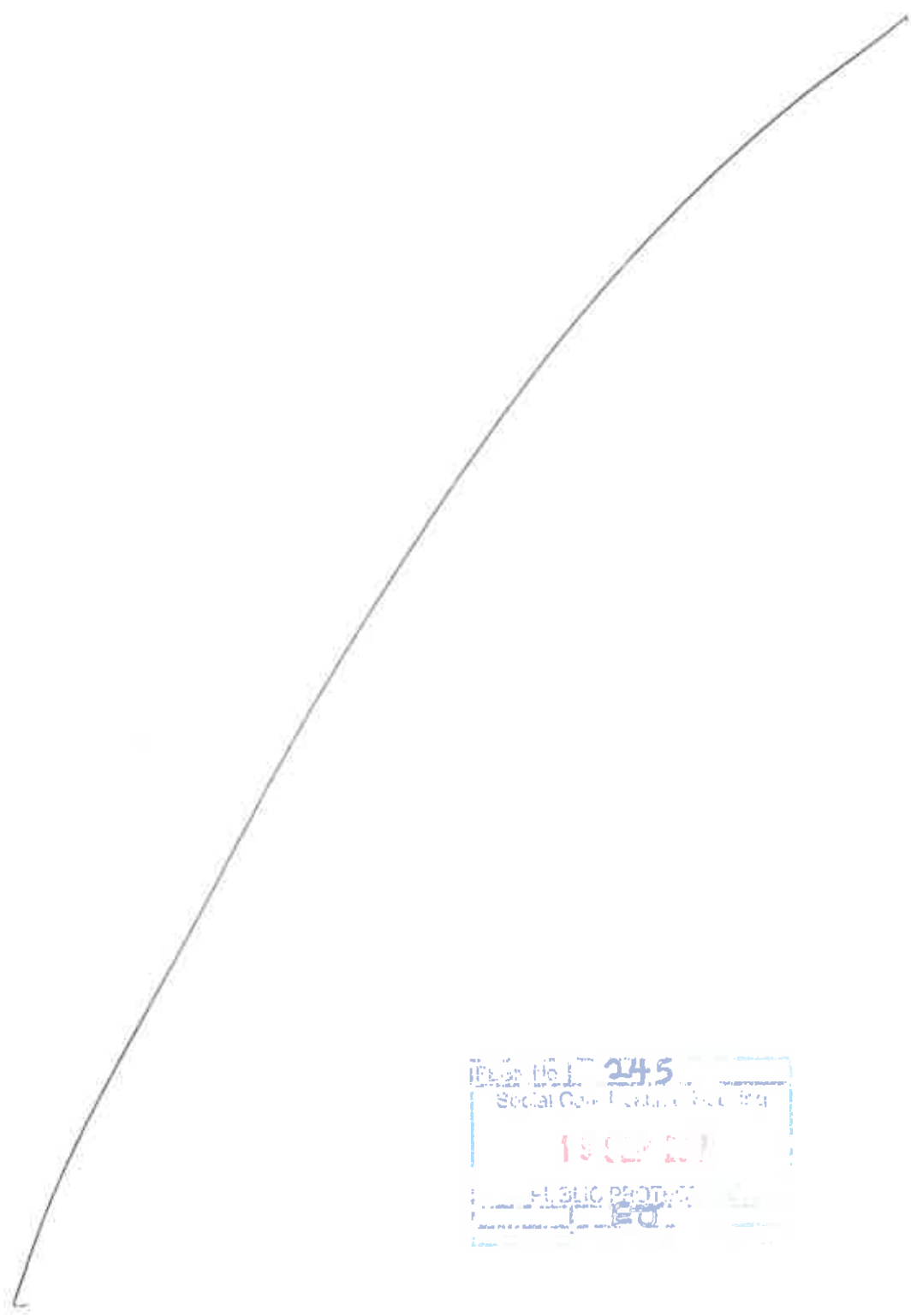
I would grateful if you could contact me to discuss the above representations at your earliest convenience.

I submit the above for your consideration and comment.

Yours Sincerely

*Mike Price*

Divisional Licensing Officer



Order No. 245  
Social Security Administration  
19 SEP 1971  
PUBLIC PROTECTION  
FD